

State Emergency Response Commission (SERC)
Planning & Training Committee Meeting
Meeting Minutes for February 21, 2019
Prepared on February 28, 2019

The SERC Planning & Training Committee meeting was held on February 21, 2019 at the DEMA State EOC.

Minutes for the meeting are as follows:

Attendees: Chris Murtha (DEMA), A.J. Schall (DEMA), Mark Dolan (DNREC), David Irwin (New Castle County LEPC), Charles Stevenson (Sussex County LEPC), Michael O'Malley (DEMA), Renee Hupp (DEMA), Dwayne Day (DelDOT), Craig Stevens (Delaware State Fire School).

A quorum was established.

A.J. Schall (DEMA Director) called the meeting to order at 9:02

Old Business:

Approval of previous Planning & Training Sub-Committee Meeting

Mr. Dolan motioned to approve the minutes of the last Planning & Training Sub-Committee Meeting on August 16, 2018. Mr. Irwin seconded the motion. All approved.

HMEP Update – Renee Hupp - SERC Executive Director briefed,

Ms. Hupp reported for this year's HMEP grant money:

Spent - \$8,148.67

Remaining – \$101,917.33

Ms. Hupp discussed the need to present projects for the remaining funds for review and approval. Mr. Day presented the idea of using HMEP money for HazMat drone technician training and that he would research available opportunities.

Planning of next HMEP 3 year grant – Ms. Hupp

Ms. Hupp provided documents and reviewed changes to the grant guidance for the next 3 year HMEP grant. She asked that committee members begin to develop proposals that work within the guidance.

New Business:

Approval of the SERC Committee Agenda

Mr. Irwin made motion to approve the agenda for the SERC quarterly meeting to be held on March 13, 2019. Mr. Day seconded. All approved.

HazMat Functional Exercise – Ms. Hupp

A discussion was had with State of Delaware exercise contractor TetraTech in regards to the upcoming HazMat Functional Exercise. This was the first meeting held and a schedule was developed for the Exercise planning meetings. SERC Planning and Training Committee members provided input in regards to the scenario, exercise participants, location, and extent of play. TetraTech will begin a proposal to be presented at the Initial Planning Meeting on March 20, 2019.

Motion to Adjourn:

Director Schall made motion to adjourn. Mr. Irwin seconded the motion. All approved.

The next Planning and Training Committee Meeting will be on Thursday May 16, 2019 at 9:00 AM in the DEMA Planning Room.

Meeting Minutes:

Minutes were taken by Mr. Michael O'Malley, and transcribed to this document by Mr. O'Malley on February 28, 2019.

Draft minutes were posted to the State Public Calendar on February 28, 2019

Minutes approved by Director AJ Schall, Chair for the SERC Planning and Training Committee.

Signed: _____
AJ Schall, Chair for the SERC Planning and Training Committee